

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Fish and Wildlife, License Sales

625 Broadway, First Floor, Albany, New York 12233-4790

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www.dec.ny.gov

LIFETIME LICENSE INFORMATION SHEET

Congratulations!

You are now the proud owner of a lifetime license. The following explains how our lifetime license process works.

- **Adults** – Once you have purchased your lifetime license, all future licenses and tags (where applicable) will be sent to you annually from our fulfillment center by September 1st provided you have the appropriate sportsman education in your file. You may apply for a first round Deer Management Permit online (www.dec.ny.gov/permits/365.html), by phone (1-866-933-2257) or at any agent location. You do not need to wait for your lifetime license to come in the mail to apply for your Deer Management Permits.
- **Children** – After the initial purchase of a lifetime license for a child, there will be no fulfillment of any license or tags (where applicable) until he/she reaches the appropriate age of eligibility. If the lifetime license includes hunting, individuals 12 years and older will need to take the appropriate Sportsman Education course. You may take these course(s) starting at age 11. Fishing license privileges will not be fulfilled until age 16 since children under the age of 16 do not need a license to fish.
- After completing your course(s), you will need to have your Sportsman Education certificate(s) added to your license profile. License holders are able to locate their online account at <https://decals.dec.ny.gov/DECALSCitizenWeb/citizenhome.htm> and add their sportsman education. After locating your account you will need to log in, check that you read the disclaimer, answer “yes” to edit your profile and add your Sportsman Education. After adding your education online, be sure to click the “Save Changes” button. You can also send a **copy** (front and back) of your Sportsman Education certificate(s) to the License Sales Unit at 625 Broadway, Albany NY 12233-4790, fax to (518) 402-9025, email fw.information@dec.ny.gov, or call the Call Center at 1-866-933-2257 (Monday-Friday 8:30 am-4:30 pm). If faxing, emailing or mailing copies of your certificates, please be sure to rewrite the certificate number(s) and course dates. Many times they are not clear enough for us to read. Also be sure to include a phone number you can be reached at during the day in case we have questions. Do not wait until the day before you need your license and tags to take care of this. It will take up to 14 business days to receive your tags. If you wish to receive your license and carcass tags before 14 business days, you will be charged the \$15 replacement fee.
- All lifetime licenses are valid for the holder’s lifetime no matter where you live, even outside New York State. However, it is **your responsibility** to notify us of any address changes. Failure to do so can result in your not receiving your license/tags. Always be sure to include your date of birth and new telephone number with all address changes. You may contact us via email at fw.information@dec.ny.gov or at (518) 402-8843.

Thank you for investing in New York’s fish and wildlife resources. We hope you enjoy your lifetime license for many years to come.

Hunting, Trapping and Fishing guide information

Fishing Guide	Available online at: www.dec.ny.gov/outdoor/7917.html	Updated guide available in mid-March each year
Hunting & Trapping Guide	Available online at: www.dec.ny.gov/outdoor/37136.html	Updated guide available in August each year
Guides are available at all license issuing outlets or by calling 1-866-472-4332 (Monday-Friday 8 am-4 pm)		



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